



NEOSTEK, Inc. is an awarded Information Technology consulting services and software solutions firm. We are a results-driven Woman-owned Small Business (WOSB) with demonstrated success in the design, development and deployment of mission critical systems for Government and Commercial customers. Our Federal Government experience includes the Department of State (DoS), the Department of Justice (DOJ), the Department of Homeland Security (DHS) and the Library of Congress (LOC). NEOSTEK is Agile and flexible in our approach. Our Core capabilities include:



**Enterprise Records, Information & Knowledge Management**

Integrated Information Management and End-to-End Records Information Management (RIM), Case Management, Knowledge Management, M-12-18 and DoD 5015.2 Compliance, Business Intelligence (BI) and Analytics Enterprise Content Management (ECM), Enterprise Data Management (EDM), Electronic Records Management (ERM).



**Digitization, XML Conversion & OCR**

Large volume scanning and digitization. Optical character recognition (OCR) and Extensible Markup Language (XML) to meet NARA's FERMI Lifecycle Requirements and Transfer Format Requirements.



**Enterprise Applications & Solutions**

Application Architecture Planning, Application Development, Cloud Implementation and Migration, Enterprise Application Integration, Usability, Accessibility and Section 508 Compliance.



**Strategy, Architecture & Governance**

Information and Technology Strategy, Enterprise Information Architecture, IT Modernization and Transformation, Cloud and Mobile Strategy, On-Site Training, Systems Integration and Migration of legacy systems to the Cloud.



**Program Management & Project Management**

PMI® best practices, utilizing PMBOK® processes and knowledge areas and Agile methodology.



**Core Platforms, Technologies & Software Products**

Microsoft SharePoint and Dynamics CRM solutions and customization, ASP. NET, Java, Oracle, Custom Application Development and Programming, Virtual Reality and Artificial Intelligence. Products include Collabware, Colligo, Active Navigation and others.

## Contracting Vehicles

- **GSA IT Schedule 70 for IT Professional Services**  
Contract Number: GS-35F-379CA  
Period of Performance: June 23, 2015 — June 22, 2020
- **GSA Schedule 36 for Office Imaging and Document Solutions**  
Contract Number: 47QSMA19D08N8  
Period of Performance: October 10, 2018 — October 9, 2023
- **GSA Schedule 36 SIN 51 600** — Electronic Records Management Solutions provide a comprehensive capability to solve the complex challenges posed by the movement, manipulation, archiving, security, and management of electronic records. The abilities to maintain records securely, manage access and retrieval, preserve records for as long as necessary, and execute disposition are included. This SIN also includes any ancillary supplies and/or services necessary to provide a total electronic records management solution.
- **SeaPort Next Generation (SeaPort-NxG)**  
NEOSTEK is on the U.S. Navy's SeaPort-NxG contract vehicle.
- **WOSB** Set-Aside Sole Source Program.

## NAICS CODES

- **541511**  
Custom Computer Program
- **541330**  
Engineering Services
- **541512**  
Computer Systems Design
- **541513**  
Computer Facilities Mgmt
- **541519**  
Other Computer Related
- **541611**  
Admin & Gnl Mgmt Svcs
- **541618**  
Telecom Management
- **561320**  
Temp Help Services
- **561410**  
Document Preparation Svcs
- **561990**  
All Other Support Services
- **611519**  
Other Tech & Trade Schools
- **511210**  
Software Publishers
- **518210**  
Data Processing & Hosting



## Clients

- **Federal**  
Department of Homeland Security (DHS)  
Department of Justice (DoJ)  
Department of State (DoS)  
Library of Congress  
Federal Mediation and Conciliation Service (FMCS)  
Department of Defense (DoD)
- **State**  
State of Maryland - Department of Human Services (DHS)  
Anne Arundel County Maryland
- **Non-Profit**  
American Physical Therapy Association (APTA)  
National Academy of Sciences (NAS)

## Awards

- **#1 Information Governance Service Provider of the Year.** Award recognition by Industry during the InfoGov Conference.
- **Inc. 5000** Fastest growing companies in America for years 2016, 2017, 2018
- **Fantastic 50** Virginia Chamber of Commerce for Fastest Growing Companies in the State of Virginia for years 2018 and 2019
- **SmartCEO** GovStar Award and Brava Award
- **Trending 40** for Top Entrepreneurs.



**SBA WOSB**  
Woman Owned Small Business

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